

THE WESTIN
BAYSHORE
Vancouver

Telephone & High-Speed Internet Order Form

Event Name: _____ Convention Services Manager: Annabel Aspler, CMP
Your Name: _____ Phone: _____
Fax: _____ E-Mail: _____

Billing Information

Name: _____
Address: _____
City: _____ Province / State: _____ Postal Code / Zip: _____

You will be sent a link via email to our secure credit card authorization website to pay in full for your order.

Service Information

Install Date: _____ Install Time: _____ AM / PM
Removal Date: _____ Removal Time: _____ AM / PM

Room Location(s): _____

Additional Notes: Please return to Annabel Aspler, CMP, Convention Services Manager

annabel.aspler@westin.com

Telephone Lines (Voice)

- Local Calls & Toll-free Access (one-time charge).....\$75.00 each line
- House Phone Rental (Internal Calls Only) (one-time charge).....\$50.00 each line
- Voicemail Box (added to Telephone Line rental).....\$50.00 each line
- Hotel Direct-In-Dial Telephone Line.....\$200.00 each line

***Clients to dial "9" to call out; bypasses switchboard but goes through hotel telephone system.*

- Telus Dedicated-In-Dial Telephone Line (1 month lead time).....estimated cost \$400.00 each line

***Allows Clients to bypass hotel telephone system (Order through local telephone company.)*

Telephone Lines (Data) (Client to provide ISDN modem)

- Telus ISDN (order through local telephone company; 1 month lead time).....est. cost \$600.00 each line

Additional Notes Below:

Each price is a one-time access charge unless otherwise noted; long distance charges are extra.

High-Speed Internet

- Wired Internet Connection Charge.....\$250.00 per day
- Wireless Internet Connection Charge.....\$250.00 per day
- Additional Connection through a Hub or Router.....\$50.00 per day
- Rental of Hub Kit.....\$50.00 per day
- Rental of Network Kit (Ethernet Card for Laptops only).....\$10.00 per day

Please email the completed form to:

Annabel Aspler, CMP ,Convention Services Manager annabel.aspler@westin.com

You will then be sent a link to our secure credit card authorization site to pay in full for your order.

Prices do not include the 12% Harmonized Sales Tax.